

**I/ GENG (i)**

**2013**

**( 1st Semester )**

**GENERAL ENGLISH**

**( Science, Home Science, Arts  
and Commerce )**

**FIRST PAPER**

**( Language and Writing/Communication Skills )**

*Full Marks : 75*

*Time : 3 hours*

*The figures in the margin indicate full marks  
for the questions*

**UNIT—I**

**1. Answer any *two* of the following questions :**

**10×2=20**

- (a) Why should we learn English? What is the importance of keeping English as a medium of instruction at all levels of education?

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- (b) What is meant by the term 'communication'? Describe the components of communication.
- (c) State any five barriers to communication. How can these barriers be removed?
- (d) Discuss the role of e-mail as a means of communication highlighting the techniques for writing an effective e-mail.

Or

As a Secretary to the President of S. R. Electronics, draft an e-mail to the President to remind him of the company's shareholders' meeting that has been scheduled for October 17, 2013 at 17:00 hrs. at Hotel Regency, Zarkawt.

UNIT—II

2. Fill in the blanks using the correct form of the verbs given in brackets : 1×5=5
- (a) Neither the Principal nor the Lecturers — (was/were) present at meeting.
  - (b) One of my friends — (has/have) gone to Delhi.

( 3 )

- (c) Many a fool — (think/thinks) he can have rights with responsibilities.
- (d) The quality of the chairs — (is/are) good.
- (e) Neither Tom nor Jerry — (has/have) come out to play.

3. Rewrite the following sentences as directed :

1×5=5

- (a) There are fifty students in the class.  
(Name the part of speech of the underlined word)
- (b) I thanked him —.  
(Add suitable adverb phrase)
- (c) — is the root of all evil.  
(Supply suitable subject)
- (d) There goes my everything.  
(Pick out the subject and the predicate)
- (e) I went to Rangoon when I was only ten.  
(Pick out the adverb clause)

4. Change the following as directed : 1×5=5

- (a) He was wrongly punished.  
(Change into past perfect tense)
- (b) Haley's mother wept.  
(Change into future continuous tense)

(c) Your teacher will have known your intelligence.

(Change into present indefinite tense)

(d) My English textbook has been stolen.

(Change into active voice)

(e) Did you send this letter?

(Change into passive voice)

5. Change the speech of the following sentences : 1×5=5

(a) My father asked me whether I had gone to school the previous day.

(b) She said, "What a beautiful flower it is!"

(c) Romeo knelt down and begged Juliet to forgive him.

(d) The receptionist says to them, "What can I do for you?"

(e) The preacher said, "God loves everyone."

#### UNIT—III

6. (a) Respond to the following advertisement : 10

Wanted a counselor at ART Centre under MSACS on a salary of ₹ 15,000 p.m. The candidate should be an MSW

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or MA (Sociology/Psychology) and should have at least three years' experience in social works. Apply within 15 days to the Project Director, ART Centre, MSACS, Dampui, Aizawl. Provide Resume.

*Or*

- (b) You have witnessed a clash between a group of college students and State Transport bus crew, which finally ended up in stoning the buses and the bus crew calling for a strike. Write a report on the incident.

*Or*

- (c) Assuming that you are setting up a manufacturing unit and wish to avail of loan facility, draft a technical proposal for the production of an item of your choice, seeking loan from the Branch Manager, SBI, Main Branch, Aizawl. Invent necessary details.

7. Read the passage given below carefully and answer the questions that follow :

Much before medical science discovered it, Readers Digest came out with the prescription—Laughter is the Best Medicine. Newspapers and magazines which regularly

run humour columns, are, therefore, doing their bit to keep the readers in good health. Reading light articles, whether they are satirical, comic or just humorous, relieves the tedium of work-a-day world. Some may even tickle one's grey matter. It is said that you laugh for ten minutes you will be in a better position to put up with pains for two hours. According to US research, laughter is a good antidote to stress that tones up the system. Facial laugh muscles instruct the brain to 'feel good' regardless of how you feel. According to a French doctor, laughter deepens breathing, improves blood circulation, spreads up the process of tissue healing and stabilizes many body functions. In short, it acts as a power drug with no side effects. Researchers state that laughter stimulates production of beta-endorphins, natural painkillers in the body and improves digestion. Those who laugh are less prone to digestive disorders and ulcers. Some people in France have made it a career. You can hire a 'jovialist' who cracks jokes and laughs and promises to make you dissolve in helpless laughter.

*Questions :*

- |     |      |                                    |   |
|-----|------|------------------------------------|---|
| (a) | (i)  | Write the summary or the abstract. | 5 |
|     | (ii) | Make notes.                        | 5 |

( 7 )

Or

- (b) Make a précis of the given passage in one-third of its original length. Supply a suitable title.

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UNIT—IV

Oral Communication : 15 marks  
(To be conducted in the college)

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