

Professional Course Examination (Odd), 2023

(1st Semester)

BACHELOR OF COMPUTER APPLICATIONS

Course No. : BCA/1/CC/01

(English Language and Communication Skills)

Full Marks : 75

Time : 3 hours

The figures in the margin indicate full marks for the questions

1. Choose the name of the Parts of Speech of the underlined words : 1×5=5

(a) Honesty is the best policy.

(i) Pronoun

(ii) Verb

(iii) Adjective

(b) He behaves badly.

(i) Adjective

(ii) Adverb

(iii) Verb

(c) He was fuming in anger but never said a single word.

(i) Conjunction

(ii) Verb

(iii) Adjective

- (d) If I make a promise, I keep it.
 (i) Adjective
 (ii) Noun
 (iii) Verb
- (e) Well, I don't think I will be home before 8.
 (i) Preposition
 (ii) Interjection
 (iii) Pronoun

2. Answer the following as directed :

1×5=5

- (a) She had never lived alone.

(Change into Present Perfect Tense)

- (b) She did not know anything.

(Change into Simple Present Tense)

- (c) Mr. John had taught for five years.

(Change into Past Perfect Continuous Tense)

- (d) Kimi shall finish her assignment by then.

(Change into Future Perfect Tense)

- (e) The baby cried for hours.

(Change into Present Perfect Continuous Tense)

3. Answer the following according to the directions given :

1×5=5

- (a) On the top of the hill lives a hermit.

(State whether the underlined group of words is a subject or predicate)

- (b) Every weekend, my wife goes jogging. (Pick out the subject)

- (c) I was waiting at the park.

(State whether the underlined group of words is a phrase or clause)

- (d) They all sang extremely well. (Underline the clause)

- (e) He speaks like a born orator. (Pick out the adverb phrase)

4. Change the voice of the following :

1×5=5

- (a) Do it at once.
- (b) You must help her.
- (c) Please, lend me your book.
- (d) By whom will your fine be paid?
- (e) Who taught all of you English?

5. Change the speech of the following :

1×5=5

- (a) He told me that he did not like my habits.
- (b) Jack said, "May I use your pen, Luke?"
- (c) The servant said to his master, "Pardon me, Sir."
- (d) They exclaimed joyfully that they had won the match.
- (e) The driver said, "Slow and steady wins the race."

6. Choose the correct form of the verbs to fill in the blanks :

1×5=5

- (a) A lot of food _____ (is/are) left out.
- (b) Good friendship _____ (keep/keeps) your mind and body healthy.
- (c) 200 kilometers _____ (are/is) too long for us to travel.
- (d) The bed and breakfast _____ (was/were) charming.
- (e) My aunt or my uncle _____ (is/are) arriving by train today.

7. (a) "English has become a world language. It is the means of international communication." Discuss the importance of English in the light of the given statement.

10

OR

(b) What are the different barriers to communication? Suggest the ways to overcome these barriers.

8. Write a short note on any *one* of the following : 5
- (a) Verbal and non-verbal communication
 - (b) Importance of pronunciation in oral presentation
 - (c) General guidelines for improving reading skills
9. (a) Describe the process of communication and state the different components of communication. 10
- OR**
- (b) What are the different kinds of non-verbal communication? Explain their significance.
10. Write a short note on any *one* of the following : 5
- (a) Different steps to improve listening skills
 - (b) Ways on how to prepare for successful interview
 - (c) Significance of eye-contact in communication
11. Oral communication (to be conducted in the college) 15
