

Professional Course Examination (Odd), 2023

(1st Semester)

BACHELOR OF COMPUTER APPLICATIONS

Course No. : BCA/1/CC/01

(English Language and Communication Skills)

Full Marks : 75

Time : 3 hours

The figures in the margin indicate full marks for the questions

1. Choose the name of the Parts of Speech of the underlined words : 1×5=5

(a) Honesty is the best policy.

(i) Pronoun

(ii) Verb

(iii) Adjective

(b) He behaves badly.

(i) Adjective

(ii) Adverb

(iii) Verb

(c) He was fuming in anger but never said a single word.

(i) Conjunction

(ii) Verb

(iii) Adjective

- (d) If I make a promise, I keep it.
 (i) Adjective
 (ii) Noun
 (iii) Verb
- (e) Well, I don't think I will be home before 8.
 (i) Preposition
 (ii) Interjection
 (iii) Pronoun

2. Answer the following as directed :

1×5=5

- (a) She had never lived alone.

(Change into Present Perfect Tense)

- (b) She did not know anything.

(Change into Simple Present Tense)

- (c) Mr. John had taught for five years.

(Change into Past Perfect Continuous Tense)

- (d) Kimi shall finish her assignment by then.

(Change into Future Perfect Tense)

- (e) The baby cried for hours.

(Change into Present Perfect Continuous Tense)

3. Answer the following according to the directions given :

1×5=5

- (a) On the top of the hill lives a hermit.

(State whether the underlined group of words is a subject or predicate)

- (b) Every weekend, my wife goes jogging. (Pick out the subject)

- (c) I was waiting at the park.

(State whether the underlined group of words is a phrase or clause)

- (d) They all sang extremely well. (Underline the clause)

- (e) He speaks like a born orator. (Pick out the adverb phrase)

4. Change the voice of the following :

1×5=5

- (a) Do it at once.
- (b) You must help her.
- (c) Please, lend me your book.
- (d) By whom will your fine be paid?
- (e) Who taught all of you English?

5. Change the speech of the following :

1×5=5

- (a) He told me that he did not like my habits.
- (b) Jack said, "May I use your pen, Luke?"
- (c) The servant said to his master, "Pardon me, Sir."
- (d) They exclaimed joyfully that they had won the match.
- (e) The driver said, "Slow and steady wins the race."

6. Choose the correct form of the verbs to fill in the blanks :

1×5=5

- (a) A lot of food _____ (is/are) left out.
- (b) Good friendship _____ (keep/keeps) your mind and body healthy.
- (c) 200 kilometers _____ (are/is) too long for us to travel.
- (d) The bed and breakfast _____ (was/were) charming.
- (e) My aunt or my uncle _____ (is/are) arriving by train today.

7. (a) "English has become a world language. It is the means of international communication." Discuss the importance of English in the light of the given statement.

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OR

(b) What are the different barriers to communication? Suggest the ways to overcome these barriers.

8. Write a short note on any *one* of the following :

5

- (a) Verbal and non-verbal communication
- (b) Importance of pronunciation in oral presentation
- (c) General guidelines for improving reading skills

9. (a) Describe the process of communication and state the different components of communication.

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OR

(b) What are the different kinds of non-verbal communication? Explain their significance.

10. Write a short note on any *one* of the following :

5

- (a) Different steps to improve listening skills
- (b) Ways on how to prepare for successful interview
- (c) Significance of eye-contact in communication

11. Oral communication (to be conducted in the college)

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